

Job Description

Tranco Global is seeking an out-going, energetic individual to fulfill the role of Logistics Operator in our Atlanta branch office. The successful candidate must have a strong sales presence, both over the phone and in person. This position requires successfully onboarding new customers while operationally managing the client's logistics needs. Coordinators must build and manage an individual portfolio of accounts. This represents an exceptional opportunity for an ambitious team player looking to flourish with a rapidly growing organization.

Job Duties

- Coordinate international transportation moves (air and ocean, import and export)
- Effectively communicate with customers, agents, and co-workers, both domestically and internationally
- Prepare documentation in compliance with US and foreign regulations
- Provide customers with pricing and quotations
- Enter data into the Tranco computer system in an accurate and timely manner
- Coordinate cargo movement with international carriers
- Comply with all Government regulations
- Maintain accuracy in all functions
- Work in a goal-oriented environment
- Maintain professional conduct with colleagues and customers
- Adhere to Tranco policies and procedures

Job Requirements

- Excellent written and verbal communication skills
- Microsoft Office computer skills
- Ability to stay current with the Company's KPIs
- Experience with the CargoWise system a plus
- Ability to operate in fast paced, deadline-oriented environment
- Freight brokerage or transportation experience a plus

Company Profile

Tranco Global is an aggressive, fast growing, International Freight Forwarder and Customs Broker. Headquartered in Chattanooga, Tennessee, Tranco presents a



unique, dynamic, and progressive work environment with a competitive compensation and benefits packages. Our sister company, Tranco Logistics, was founded in 1993 by twin brothers Bruce and Byron Trantham. The company now has over 300 employees, 500 units of rolling stock, and 2 million square feet of warehouse space. By definition, as an international organization we support diversity. We value the contributions and perspectives of all employees regardless of age, race, gender, culture, religion, nationality, disability, or sexual orientation.

Job Type: Full-time

\$14.00 – \$17.00 per hour