

## **Job Description**

### **Job Title: International Logistics Coordinator**

Location: Chattanooga, TN

### **Job Description**

Tranco Global is seeking an out-going, sales oriented, energetic individual to fulfill the role of International Logistics Coordinator (ILC) in our Atlanta branch office. The successful candidate must have a strong sales presence, both over the phone and in person. This requires successfully onboarding new customers while operationally managing the client's air and ocean freight logistics. This represents an exceptional opportunity for an ambitious team player looking to flourish with a rapidly growing organization.

### **Job Duties**

- Make outbound telephone calls to prospective and existing clients
- Close new customer business
- Effectively communicate with customers, agents, and co-workers, both domestically and internationally
- Prepare documentation in compliance with US and foreign regulations
- Enter data into the Tranco computer system in an accurate and timely manner
- Coordinate cargo movement with international carriers
- Comply with all Government regulations
- Maintain accuracy in all functions
- Work in a goal-oriented environment
- Maintain professional conduct with colleagues and customers
- Adhere to Tranco policies and procedures

### **Job Requirements**

- Ability to sell Tranco Global services to new customers
- Three (3) plus years of international freight forwarding experience
- Excellent written and verbal communication skills
- Microsoft Office computer skills
- Ability to make outbound telemarketing calls
- Ability to stay current with the Company's KPIs
- Ability to operate in a fast paced, deadline-oriented environment
- CargoWise system experience a plus

### **Compensation**

\$32,000 to \$36,000 + Industry Leading Commission Structure

### **Company Profile**

Tranco Global is an aggressive, fast growing, International Freight Forwarder and Customs Broker. Headquartered in Chattanooga, Tennessee, Tranco presents a unique, dynamic, and progressive work environment with a competitive compensation and benefits packages. Our sister company, Tranco Logistics, was founded in 1993 by twin brothers Bruce and Byron Trantham. The company now has over 300 employees, 500 units of rolling stock, and 2 million square feet of warehouse space. By definition, as an international organization we support diversity. We value the contributions and perspectives of all employees regardless of age, race, gender, culture, religion, nationality, disability, or sexual orientation.

### **Job Function**

- Supply Chain
- Distribution
- Customer Service
- Import and Export
- International Trade and Development
- Logistics and Supply Chain

### **Skills**

- Air Freight
- Customs Brokerage
- Direct Sales
- Freight Forwarding
- International Logistics
- Logistics Management
- Ocean Transportation
- Sales
- Telemarketing
- Trucking

Job Type: Full-time